

I. CALL TO ORDER at 6:00 pm in the basement meeting room at the Town Hall. Present were Selectmen Leon Holmes Sr and Gene Cordes; Town Administrator Heidi Carlson; and Joseph Nichols.

Nichols came to the Board's meeting to submit a petition for the Town Meeting Warrant. The petition was stamped received at the meeting and later presented to the Town Clerk for signature verification.

Mark Pitkin came in to the meeting at approximately 6:10 pm to review and submit some bills to the Board.

There was some discussion about the informational piece put together to provide additional facts relative to Warrant Article 5 for the purchase of a new fire truck.

Nichols and Pitkin left the meeting at approximately 6:25 pm.

II. ANNOUNCEMENTS

The Public Budget Hearing will take place on Wednesday January 15, 2014 at 7:00 pm at the Town Hall.

III. LIAISON REPORTS

01/08/2014 Budget Committee meeting – there was a review of the Budget Committee's meeting last night, including their final vote on the school budget. The Town's forms were distributed for review (for use at the public hearing); and the Committee made a recommendation on the final Town Warrant article.

01/08/2014 Planning Board meeting – no report available.

IV. APPROVAL OF MINUTES

Motion was made by Cordes to approve the minutes of 26 December 2013 with one amendment to the FEMA discussion (that final accounting would be presented in January). Holmes Sr seconded and the vote was approved 2-0.

Motion was made by Cordes to approve the 02 January 2014 minutes as written. Holmes Sr seconded and the vote was approved 2-0. The Board asked about follow-up on the meeting with the Treasurer, which has not yet been scheduled.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads – as noted above

VI. OLD BUSINESS

1. Copies of the budget forms for the upcoming Public Hearing were distributed for review. The final 2013 expense report is being prepared, and includes the final 2013 encumbrances. Forms MS 7 and MS 7 DT were distributed for review, and had also been distributed to the Budget Committee on Wednesday.

2. Selectmen reviewed an alternate KTM proposal for the front awning repairs at the Town Hall. The Board agreed that the proposal as presented will work for the area. Motion was made by Cordes and seconded by Holmes Sr to accept the proposal dated 01/06/2014 in the amount of \$1,795.00. The vote was approved 2-0.

3. Selectmen reviewed and continued to make changes to the Maintenance position job description and posting. With these final updates, the position will be posted next week.

There was discussion about getting an estimate to repoint the Town Hall chimney.

4. The Road Agent has begun making preparations to move equipment that is currently stored in the Highway maintenance area in advance of the renovations beginning. Storage units have been rented, and new line items will be added to the Highway Department budget to allow for the new expenses involved in a fully operational maintenance building.

5. Selectmen reviewed letters from Building Inspector Bob Meade regarding code violations at Witham's Countryside Estates. The Inspector is working with the Police Department and Town Counsel on these matters. A building is under construction without a permit on the site.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$20,327.98 for current week dated 10 January 2014. Motion was made by Holmes Sr to approve the manifest. Cordes seconded and the vote was unanimously approved 2-0.

2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence; reviewed and signed outgoing correspondence to Sharon Girardi.

4. Selectmen reviewed and signed the final version of NH DRA Form MS 7DT for the 2014 default budget.

5. Selectmen have been asked by the Director of the Miss Fremont Pageant to be auditors on June 15, 2014 for the Pageant. Members were willing to accept the task, but wanted some more information about what it entails.

6. Selectmen discussed the Annual Report of the Board of Selectmen. Matthew Thomas came in to the meeting briefly at approximately 8:00 pm, and presented several photographs from prior centennial and bicentennial celebrations for use in the report. Selectmen reviewed them and chose one for the cover, as well as reviewed them with Thomas. The Board discussed other items to be included in the Town Report and an Appreciation selection.

7. Selectmen will meet at 6:30 pm on Wednesday January 15, 2014 to review and take a position on any petition articles submitted.

The next regular Board meeting will be a work session, to be held on Thursday January 16, 2014 at 6:00 pm.

VIII. NON-PUBLIC SESSION NH RSA 91-A – none

IX. ADJOURNMENT – by 9:00 pm

With no further business to legally come before the Board, motion was made by Holmes Sr and seconded by Cordes to adjourn the meeting at 8:30 pm. The vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator